



District of Columbia Courts Internship Openings

Position: Judicial Internship (DCCA.F-03-ISR)	Division: Judge Inez Smith Reid District of Columbia Court of Appeals
Opening Date: November 3, 2003	Opening(s): 1
Closing Date: January 5 th , 2004	
Description: Judge Inez Smith Reid of the District of Columbia Court of Appeals, is presently accepting applications from second and third year law students interested in serving as judicial law interns for the 2004 spring semesters. The District of Columbia Court of Appeals is the highest court in the District of Columbia and is a court of mandatory jurisdiction. The ideal candidate is a student with strong analytical skills and should be interested in legal writing and research. Good administrative and organizational skills are also essential.	
Responsibilities: The intern’s responsibilities will include limited analysis of appellate briefs, legal writing and performance of minor administrative tasks. The intern will be afforded responsibilities commensurate with the their skill level. This opportunity will provide a unique opportunity to gain insight into the inner workings of an appellate judge’s chambers.	
Qualifications: The applicant must be enrolled in their second or third year of law school. The student must be in good standing at his or her university. It is preferred that all applicants have a GPA of 3.0 or better. The student must be able to commit a minimum of 10 hours per week throughout the semester. Finally, the student will be subject to an FBI criminal background check.	
Application Process: Applications should include a District of Columbia Courts internship application, a resume, a current law school transcript, a list of at least two references, and a writing sample (3-5 pages). Application for this position must be received by close of business on November 14 th , 2003.	
Please send all applications to: Meghan M. Aberle Intern Volunteer Coordinator 500 Indiana Avenue, NW Washington, D.C. 20001 (202) 879-1218 (telephone) ■ (202) 879-1802 (fax)	